

**UNIVERSITY OF WISCONSIN-MADISON
FACILITIES USE GUIDELINES**

SUBJECT: Use of Bascom Hill
FROM: Facilities Use Committee
DATE: December 2002

Bascom Hill represents the “front door” of the campus. It is also part of a National Historic Register District.

Use of the lower third of Bascom Hill can only be reserved for the installation of banners, signs, balloons, displays, etc by Registered Student Organizations and other University agencies so long as the banners, signs, etc are not used to support candidates in municipal, county, state or national elections. Areas for display of such political materials as well as for other scheduled events should happen on the Library Mall (see UW-Madison Facility Use Guideline G-3, Use of Library Mall) or the State Street Mall.

The following guidelines apply for the limited use of Bascom Hill:

1. Requests for use of Bascom Hill should be submitted to the Central Reservations Office.
2. Assignment of space will be limited to one day, from sun up to 6:00 p.m. A maximum of three separate assignments per academic year may be made by any registered student organization or University agency.
3. No protection of display items can be guaranteed by the UW-Madison.
4. The sponsoring organization will be responsible for the clean up of all materials, with such clean up to occur immediately following any scheduled use. Failure to do so will result in a charge for clean-up costs by UW Physical Plant.
5. Use must comply with UWS18 and other applicable regulations.