

**UNIVERSITY OF WISCONSIN-MADISON
FACILITIES USE POLICY**

SUBJECT: Alcohol Beverage Service, University Housing

POLICY OF: Division Of University Housing

DATE: September 1, 2002

The possession and use of alcoholic beverages on property administered by University Housing is prohibited except in locations and/or times specified, and in a manner defined in this policy, Wisconsin Statutes, Wisconsin Administrative Code UWS 18.06(13), and University policy.

I. University Residence Halls

- A. Alcoholic beverages may be possessed or consumed by those of legal drinking age only in resident rooms. (Possession is permissible when transporting the beverages to and from resident rooms in closed containers.)
- B. Kegs (and other common sources of alcoholic beverages) are not allowed on any property administered by University Housing, including resident rooms and areas outside of the buildings, except when service is provided by University Housing Food Services (see V).
- C. No alcoholic beverages may be carried in to any event held in University Housing.
- D. Open alcoholic beverage containers are not allowed on University Housing lands or locations within University Housing facilities except resident rooms. This prohibition includes commons areas, dens, lounges, hallways, elevators, party facilities, and lands controlled by University Housing, including courtyards and patios.
- E. Alcoholic beverages may not be possessed or consumed in University Housing facilities by any nonresident student organization.

II. University Apartments

- A. Alcoholic beverages, other than beer and wine, may not be served or consumed in the Community Center. Beer and wine may only be served at a scheduled event, and wine may be served and consumed only in connection with a meal. When beer and wine are served, no charge may be made.
- B. Possession and consumption of intoxicating liquors and/or fermented malt beverages, must be in accordance with applicable state laws and is limited to apartments and the lands controlled by the Division of University Housing.

III. Conference Services

Serving, possession, and consumption of all alcoholic beverages by conference groups will be determined by the Director of Conference Services, in coordination with the Director of Housing, in accordance with applicable state laws and University policies, and in the manner defined below:

- A. Open alcoholic beverage containers are not allowed on lands controlled by University Housing, including courtyards and patios or locations in University Housing facilities, except in individual rooms, dens, or at approved events.
- B. Alcoholic beverages may not be carried to any event on University Housing property except at scheduled private functions located in individual rooms, dens, or party rooms.
- C. Private functions must be scheduled with and approved by the Director of Conference Services. Hospitality rooms are permitted, providing access is limited to registered conference participants who are of legal drinking age. Food or snacks and non-alcoholic beverages must be provided in amounts appropriate to the number of people attending the event or using the hospitality room. The sponsor will be responsible for ensuring that all state laws and University and University Housing policies are observed by everyone in attendance.
- D. Sale of alcoholic beverages by conference groups is prohibited.

IV. Catering

- A. At all catered functions where alcoholic beverages are sold or served, nonalcoholic beverages and food must be available.
- B. Sponsors of events held in University facilities or on grounds not controlled by University Housing are required to obtain necessary approvals for the use of the space and serving or sale of alcoholic beverages and forward a copy to the Catering Manager for Food Services prior to the event.
- C. Employees serving alcoholic beverages will be responsible to ensure that all applicable state laws and University policies are followed at the point of service. The sponsor will be responsible to ensure that state laws and University policies are observed by all in attendance at the function.