

*UW-MADISON
PYROTECHNICS APPROVAL FORM*

1. EVENT NAME:

EVENT DATE:

EVENT LOCATION:
(include building name)

2. SPONSORING ORGANIZATION:

ADDRESS:

CONTACT PERSON:

PHONE:

FAX:

3. PYROTECHNIC COMPANY:

ADDRESS

CONTACT PERSON

PHONE:

FAX:

HAS COMPANY SUBMITTED REQUISITE INSURANCE CERTIFICATE:
(If yes, please attach a copy)

Submit this completed form along with a copy of the pyrotechnic company contract and a copy of the insurance certificate to:

Donna Ford, Vice Chancellors Office, University of Wisconsin-Madison, 100 Bascom Hall, Madison, WI 53706

If approved at the campus level, the sponsoring organization contact person listed above, will receive an approval letter from the Vice Chancellor. The sponsoring organization contact person will then need to schedule a walk-through of the facility with the Madison Fire Department and the building manager (where the event is to take place) for their approval of the pyrotechnics event. A copy of the Madison Fire Department approval should be sent to the Vice Chancellor for Administration at the address listed above.